

# LAKE POWELL FOREST OWNERS' ASSOCIATION

## Application for Architectural Change

Please mail or deliver to:

Lake Powell Forest Owners' Association  
Berkley Realty Property Management  
907 Richmond Road  
Williamsburg, Virginia 23185-2821

FROM: (Please type or print)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Description of change desired-please give full details of purpose and/or reason, type and color of materials to be used, and location on the property:

A site plan which shows the location of the proposed modification(s) or improvement(s) (including without limitation, trees, shrubs, and additional landscaping) must be included with this application. If the request is for a change in paint color, please attach a sample and model number of the paint or stain. If the request is for a structural change, grounds planting, fencing, rearrangement, etc., please attach a copy of your plan which shows your property lines, location of your dwelling on the property and any easements, and provide a drawing on your plat showing the nature, shape, size, and relative location of the change/addition you are planning. Ensure your proposal meets all local codes and casement requirements and contact MISS UTILTY a 1/800-552-7001 for guidance on digging and the location of your project. You will receive a response to your request within thirty days of receipt.

NOTES:

1. Nothing contained herein shall be construed to represent that alteration to land or buildings in accordance with these plans shall violate any of the protective covenants nor any of the provisions or Building and Zoning Codes of James City County, to which the above property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.

2. The Code of James City County for Building Inspections requires that you file an Application for a building permit for structural changes.

3. I understand and agree that no work on this request shall commence until I receive written approval from the Board of Directors.

4. This application will be processed within thirty days of receipt. In the event additional information is required, the Board of Directors will notify the applicant directly.

5. The Board of Directors shall return a copy of this application to you after review.

Owner(s) Signature: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

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PLEASE DO NOT WRITE BELOW THIS SPACE

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Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Date application sent to Board for review: \_\_\_\_\_

Date reviewed by Board: \_\_\_\_\_

Decision of Board: \_\_\_\_\_ Approved as submitted. Date: \_\_\_\_\_

\_\_\_\_\_ Approved subject to modification(s) listed below.

\_\_\_\_\_ Disapproved for reason(s) listed below.

Authorized Association Official's signature: \_\_\_\_\_